

Sunday, January 7, 2018

Teacher Contract

Teacher Name

Dates of service

Address of venue

Phone number of venue

Pay rate (currently \$35/student/day) —

Does teacher want class fee paid directly to them? —

Does teacher want to collect kit fees in class? —

(Reason for this is

Max/min number of students

Cancellation deadline

Covered expenses: (PUT A CAP ON THESE)

Hotel/sleeping 100% coverage

Is teacher willing to share a room with the other teacher?

Travel

Airplane- you'll have to look up comparable cost of plane tickets and cap how much we'll pay.

Car- pay gas reimbursement. Cap it.

Meals

Breakfast is often covered with room reservation

Lunch- free

Dinner- state how much we'll reimburse them for dinner (i.e. \$20)

Please state food allergies/requirements here

Classroom set-up